

Report for sailboat hire

The items in the list shall be completed and the report shall be sent to responsible for hire-out of the SpinnAker boat in AKTIV after delivery of keys

Name:			
Time of use:			
Item	Description	Yes	No
1.	The sails packed in a correct and orderly fashion		
2.	The ropes coiled up and put in the correct place		
3.	The main electrical switch is set to OFF position		
4.	All electrical switches are turned off (instruments, lanterns, VHF and lights)		
5.	The boat is drained for water with the bilge pump		
6.	The boat is filled with fuel (Used more than 30 min. Fill emergency diesel can if necessary)		
7.	Toilet and sink valves are closed (in traverse direction)		
8.	Valve for propane container in front is off		
9.	Freshwater tank is full		
10.	The fenders are deployed (2 on each side of the boat)		
11.	The boat moored correctly (no possibility of hitting the wharf)		
12.	The dingy secured on the top deck (if present)		
13.	The deck is flushed and cleaned		
14.	The cabin is cleaned and tidy		
15.	Cutlery, dishes etc. is cleaned and put back in place		
16.	Cooling box is emptied and cleaned		
17.	The toilet is cleaned		
18.	The gas alarm is switched off		
19.	All mattresses and cushions is set on the edge		
20.	The boat was damaged before start of hire (note in comments any damages not previously observed)		
21.	The boat is returned without any new damages (Please be sincere. The boat is insured and you have no economic liability except for reckless boating, boating intoxicated or not considering dangerous weather conditions)		
Observed damages and defects			
Other			